

**STONEYBROOK VILLAGE OWNERS ASSOCIATION**  
**Architectural Review Committee**

**Request for Change Form**

In accordance with the Association's CC&R's and the current ARC Procedures, Standards and Guidelines, I hereby apply for written approval to make the following changes, improvements, or alterations to my property.

Owner's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

Description of Change:

Have you discussed change/s with contiguous owners? Yes \_\_\_\_\_ No \_\_\_\_\_

Proposed start date: \_\_\_\_\_ Completion date: \_\_\_\_\_

Include or attach copies of all information required to evaluate and understand this request. This should include drawings, plats, dimensions, materials, finish colors, existing structures and boundaries as applicable to your request. **Place request, along with supporting material, in the "ARC Mailbox" located in the Clubhouse where the library section is.**

ARC meetings are on the 1<sup>st</sup> Monday of each month at 10:00 AM and are open for individual discussions or assistance in preparing or submitting a request.

Allow a maximum of 30 days for processing.

I have read the Compliance Statement of Understanding and Responsibilities on page 2 of this request.

Signature of Owner: \_\_\_\_\_